



OKLAHOMA CITY-COUNTY BOARD OF HEALTH
FINANCE COMMITTEE
Regular Meeting Agenda (AMENDED)

NE Regional Health & Wellness Campus | 2600 NE 63rd Street, Oklahoma City, OK 73111

Date: May 2, 2018 | **Time:** 11:30 am

1. Review Minutes of the March 15, 2018 meeting
2. Routine Business: Financial Report (Senior Deputy Director, Bob Jamison)
3. Discussion and Action, if any, regarding FY 2019 Budget Proposal (Bob Jamison)
4. Discussion and Action, if any, regarding Certificate and Order to County Clerk and County (Bob Jamison)
5. Discussion and Action, if any, regarding Fund Balance Policy – to be included into Purchasing Procedure 800.002. Policy change is due to the transition from a cash basis to an accrual basis accounting process (Bob Jamison)
6. Discussion and Action, if any, regarding Contracts:
 - a) **Ben Hayes Construction (change orders):** This work is related to construction of the OKC Energy Training and Locker Room Facility at NERHWC. CO #3 extends the number of contract days by ten (10) due to rain/weather delays and confirmation regarding the use of gas. CO #4 in the amount of \$48,850.00 is required to install a new fire hydrant per OKC codes, and per the requirements of ODOT, perform dirt and concrete work and clear brush for egress road from parking lot to Bean Blossom Drive. (Bob Jamison)
 - b) **Miller-Tippens Construction Co. (change orders):** COs #1 and #2 previously approved; correction to CO#. CO #3 extends days by 28 due to weather, deducts \$13,434.33 from contingency fund for minor changes thus reducing contingency to \$226,003.70. (Bob Jamison)
 - c) **Staples (new):** This purchase in the amount of \$189,431.59 provides furnishings for the Southern Oaks Health and Wellness Center. (John Gogets)
 - d) **Regional Food Bank of Oklahoma, Inc. (new):** The OCCHD Board of Health previously granted a waiver to bid for operation of the Mobile Market. This agreement provides for food, a weight charge, and fuel and driver reimbursement to the vendor. This agreement covers the months of May and June 2018 at no more than \$15,000.00. A renewal will be forthcoming for FY19. (Shannon Welch)
 - e) **Tulsa Health Department (new):** This is a cost sharing agreement to upgrade the ESSENCE syndromic surveillance software license (\$30,000.00) for both agencies and purchase of a Poison Control Center data source (\$5,000.00). OCCHD will make the purchases with THD reimbursing OCCHD an equal share. THD will also pay the agency for any IT assistance they may require. The purchase of the software upgrade and data source is a sole source acquisition as The Johns Hopkins University of Applied Physics Lab is the only vendor of these products and information.
7. Discussion and Action, if any, regarding BKD Consulting Contract
8. Adjourn until Wednesday, June 6, 2018