



OKLAHOMA CITY-COUNTY BOARD OF HEALTH FINANCE COMMITTEE Regular Meeting Agenda

NE Regional Health & Wellness Campus | 2600 NE 63rd Street, Oklahoma City, OK 73111

Date: June 6, 2019 | **Time:** 3:30 pm

1. Review Minutes of the January 17, 2019 Regular Meeting and May 8, 2019 Special Meeting
2. Discussion and Action, if any, regarding FY 2020 Temporary Appropriations (Rebecca Rhodes)
3. Discussion and Action, if any, regarding FY 2020 Budget Proposal (Rebecca Rhodes)
4. Discussion and Action, if any, regarding **Tango Public Relations** (renewal/non-competitive): Contract to manage social media, promotional materials, and special events; not to exceed \$30,000.00 for FY20. Renewal of this contract is contingent upon the approval of the FY20 budget and subsequent revision. (Shawnee)
5. Discussion and Action, if any, regarding BKD Audit Engagement Letter (Rebecca Rhodes)
6. Routine Business: Financial Report (Finance Officer, Rebecca Rhodes)
7. Discussion and Action, if any, regarding Consent Agenda: (Finance Committee Chair, Erika Lucas)
 - a) **Called Up Strategies, LLC** (amendment/ratified): Amendment increases FY19 contract amount by \$27,000.00 in order to pay invoices through June 30th. Overage due to additional work requested. (Maytubby)
 - b) **Called Up Strategies** (renewal/waive competition): Contract provides epidemiological consulting, grant writing, reports, and other miscellaneous services across the agency as needed. The FY20 contract amount not to exceed \$75,000.00 (Maytubby)
 - c) **AEP Resources, LLC** (renewal/waive competition): Consulting contract provides reaccreditation and grant support as requested; not to exceed \$30,000 for FY20. (Jamison)
 - d) **Leadership Culture** (renewal/waive competition): Contractor provides services and guidance related to the development of faith-based relationships and engagement of faith community related to health awareness and initiatives. FY20 contract amount not to exceed \$50,400.00. (Maytubby)
 - e) **Fried, Kilpatrick, Guinn (FKG), LLC** (renewal/waive competition): Contractor aids in funding efforts of OCCHD and coordination and reporting of legislative issues. Not to exceed \$48,000.00 for FY20. (Jamison)
 - f) **Legal Aid Services of Oklahoma, Inc.** (renewal/non-profit organization): Professional contract provides legal services to clients on-site at OCCHD locations at \$50,000.00 for FY20. (McGough)
 - g) **Health Alliance for the Uninsured** (renewal/non-profit organization): Contract supports efforts to ensure access to care through the Oklahoma County Community Health Network. Not to exceed \$50,000.00 during FY20. (Maytubby)
 - h) **D-DENT** (renewal/non-profit organization): Professional contract provides oral health care services to the elderly population and the physically and/or developmentally disabled population. Not to exceed \$50,000.00 during FY20. (Maytubby)

- i) **Xerox** (addendum/state contract): Addendum adds separate copier contract for SOHWC and extends contact for all copiers for three additional years. (Gogets)
- j) **G&N Realty** (renewal/non-competitive): Lease agreement for warehouse space located at 36 NE 47th Street at the rental rate of \$4,500.00 monthly. (Gogets)
- k) **The Gooden Group, Inc.** (renewal/non-competitive): Contractor promotes OCCHD and provides public relations, media, and marketing services Not to exceed \$45,000.00 in FY20. (Jamison)
- l) **Red Rock Pharmacy/Hope Pharmacy** (renewal/non-competitive): Contractor prescribes pharmaceuticals for OCCHD participants in the My Heart Cardiovascular Disease Intervention Program. The combined FY20 contract amount of both pharmacies is \$54,000.00. (Maytubby)
- m) **SourceOne Management Services** (renewal of competitive bid): Year 2 of a 5-year contract awarded through OCCHD Bid 19-04 for janitorial services at four locations at the monthly rate of \$5,050.00. (Gogets)
- n) **The Landscape Partners, LLC** (renewal of competitive bid): Amendment renews an OCCHD competitive bid for grounds maintenance at five OCCHD locations. The total year 4 amount is \$35,541.24. (Gogets)
- o) **PBR Properties** (renewal/non-competitive): Lease agreement for WIC clinic space located at 1501/1503 N. Meridian at the monthly rental rate of \$1,888.83. (McGough)
- p) **Delta Dental of Oklahoma** (renewal/non-competitive): Lease agreement for the TSET Healthy Living Program staff located at 6 NE 63rd Street at the monthly rental rate of \$2,721.54. (McGough)
- q) **Jones Public Relations, Inc.** (renewal/non-competitive): Contract provides video production and distribution and social media posts and strategies. Not to exceed \$12,000.00 in FY20. (Shawnee)
- r) **Boiling Point Media, LLC** (renewal/non-competitive): Contractor produces media buys and placement, video production, TV spots, custom jingles, and web videos. Not to exceed \$11,500.00 in FY20. (Shawnee)

8. Adjourn until Thursday, August 8, 2019