



Board of Health Regular Meeting June Meeting Agenda

NE Regional Health & Wellness Campus | 2600 NE 63rd Street, Oklahoma City, OK 73111

Date: June 6, 2019 | Time: 4:00 pm

- I. Call to Order & Welcome (Board Chairman, Dr. Gary Raskob)
- II. Approval of Minutes for May 8, 2019 Rescheduled Meeting (Board Chairman, Dr. Gary Raskob)
- III. Discussion and Action, if any, regarding OU Clinic Update (Holly Adams, OU)
- IV. Discussion and Action, if any, regarding FY 2020 Temporary Appropriations (Rebecca Rhodes)
 - a) RES 2019-005 FY 2020 Temporary Appropriations
- V. Discussion and Action, if any, regarding FY 2020 Budget Proposal (Rebecca Rhodes)
 - a) RES 2019-006 FY 2020 Budget
- VI. Discussion and Action, if any, regarding **Tango Public Relations** (renewal/non-competitive): Contract to manage social media, promotional materials, and special events; not to exceed \$30,000.00 for FY20. Renewal of this contract is contingent upon the approval of the FY20 budget and subsequent revision. (Shawnee)
- VII. Discussion and Action, if any, regarding BKD Audit Engagement Letter (Rebecca Rhodes)
- VIII. Financial Report (Finance Committee Chair, Erika Lucas))
- IX. Discussion and Action, if any, regarding Consent Agenda: (Finance Committee Chair, Erika Lucas)
 - a) **Called Up Strategies, LLC** (amendment/ratified): Amendment increases FY19 contract amount by \$27,000.00 in order to pay invoices through June 30th. Overage due to additional work requested. (Maytubby)
 - b) **Called Up Strategies** (renewal/waive competition): Contract provides epidemiological consulting, grant writing, reports, and other miscellaneous services across the agency as needed. The FY20 contract amount not to exceed \$75,000.00 (Maytubby)
 - c) **AEP Resources, LLC** (renewal/waive competition): Consulting contract provides reaccreditation and grant support as requested; not to exceed \$30,000 for FY20. (Jamison)
 - d) **Leadership Culture** (renewal/waive competition): Contractor provides services and guidance related to the development of faith-based relationships and engagement of faith community related to health awareness and initiatives. FY20 contract amount not to exceed \$50,400.00. (Maytubby)
 - e) **Fried, Kilpatrick, Guinn (FKG), LLC** (renewal/waive competition): Contractor aids in funding efforts of OCCHD and coordination and reporting of legislative issues. Not to exceed \$48,000.00 for FY20. (Jamison)
 - f) **Legal Aid Services of Oklahoma, Inc.** (renewal/non-profit organization): Professional contract provides legal services to clients on-site at OCCHD locations at \$50,000.00 for FY20. (McGough)
 - g) **Health Alliance for the Uninsured** (renewal/non-profit organization): Contract supports efforts to ensure access to care through the Oklahoma County Community Health Network. Not to exceed \$50,000.00 during FY20. (Maytubby)
 - h) **D-DENT** (renewal/non-profit organization): Professional contract provides oral health care services to the elderly population and the physically and/or developmentally disabled population. Not to exceed \$50,000.00 during FY20. (Maytubby)
 - i) **Xerox** (addendum/state contract): Addendum adds separate copier contract for SOHWC and extends contact for all copiers for three additional years. (Gogets)
 - j) **G&N Realty** (renewal/non-competitive): Lease agreement for warehouse space located at 36 NE 47th Street at the rental rate of \$4,500.00 monthly. (Gogets)
 - k) **The Gooden Group, Inc.** (renewal/non-competitive): Contractor promotes OCCHD and provides public relations, media, and marketing services Not to exceed \$45,000.00 in FY20. (Jamison)

- l) **Red Rock Pharmacy/Hope Pharmacy** (renewal/non-competitive): Contractor prescribes pharmaceuticals for OCCHD participants in the My Heart Cardiovascular Disease Intervention Program. The combined FY20 contract amount of both pharmacies is \$54,000.00. (Maytubby)
- m) **SourceOne Management Services** (renewal of competitive bid): Year 2 of a 5-year contract awarded through OCCHD Bid 19-04 for janitorial services at four locations at the monthly rate of \$5,050.00. (Gogets)
- n) **The Landscape Partners, LLC** (renewal of competitive bid): Amendment renews an OCCHD competitive bid for grounds maintenance at five OCCHD locations. The total year 4 amount is \$35,541.24. (Gogets)
- o) **PBR Properties** (renewal/non-competitive): Lease agreement for WIC clinic space located at 1501/1503 N. Meridian at the monthly rental rate of \$1,888.83. (McGough)
- p) **Delta Dental of Oklahoma** (renewal/non-competitive): Lease agreement for the TSET Healthy Living Program staff located at 6 NE 63rd Street at the monthly rental rate of \$2,721.54. (McGough)
- q) **Jones Public Relations, Inc.** (renewal/non-competitive): Contract provides video production and distribution and social media posts and strategies. Not to exceed \$12,000.00 in FY20. (Shawnee)
- r) **Boiling Point Media, LLC** (renewal/non-competitive): Contractor produces media buys and placement, video production, TV spots, custom jingles, and web videos. Not to exceed \$11,500.00 in FY20. (Shawnee)

X. Director's Report (Executive Director, Gary Cox)

Discussion and Possible Action:

- a) OKCPS Update
- b) Measles Plan
- c) NACCHO Model Practice

XI. Chairman's Report (Board Chairman, Dr. Gary Raskob)

Discussion and Possible Action:

- a) The New England Journal of Medicine article: *Measles in 2019 – Going Backward*
- b) Note of Appreciation to Department Leadership

XII. New Business

XIII. Proposed Executive Session

Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications to discuss pending department litigation, investigation, claim, or action; pursuant to 25 O.S. § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

Possible action taken as a result of Executive Session

XIV. Adjourn until August 8, 2019