



Board of Health Regular Meeting May Meeting Agenda (AMENDED)

NE Regional Health & Wellness Campus | 2600 NE 63rd Street, Oklahoma City, OK 73111

Date: May 2, 2018 | Time: 12:00 pm

- I. Call to Order & Welcome (Board Chairman, Dr. Gary Raskob)
- II. Approval of Minutes for March 15, 2018 Rescheduled Meeting (Board Chairman, Dr. Gary Raskob)
- III. Discussion and Action, if any, regarding Requested Supplemental Information on Extension of Free Sexual Health Exams and Free Flu Vaccines (Phil Maytubby/Patrick McGough)
- IV. Discussion and Action, if any, regarding Mass Mutual Defined Retirement Contribution (Jim Corder)
- V. Discussion and Action, if any, regarding FY 2019 Budget Proposal (Bob Jamison)
 - a) RES 2018-006 FY 2019 Budget
- VI. Discussion and Action, if any regarding Fund Balance Policy – to be included into Purchasing Procedure 800.002. Policy change is due to the transition from a cash basis to an accrual basis accounting process (Bob Jamison)
- VII. Discussion and Action, if any, regarding Certificate and Order to County Clerk and County Treasurer (Bob Jamison)
 - a) RES 2018-007 Certificate and Municipal Order to the County Clerk and County Treasurer
- VIII. Financial Report (Bob Jamison)
- IX. Discussion and Action, if any, regarding Consent Agenda: (Finance Committee Chair, Erika Lucas)
 - a) **Ben Hayes Construction (change orders):** This work is related to construction of the OKC Energy Training and Locker Room Facility at NERHWC. CO #3 extends the number of contract days by ten (10) due to rain/weather delays and confirmation regarding the use of gas. CO #4 in the amount of \$48,850.00 is required to install a new fire hydrant per OKC codes, and per the requirements of ODOT, perform dirt and concrete work and clear brush for egress road from parking lot to Bean Blossom Drive.
 - b) **Miller-Tippens Construction Co. (change orders):** COs #1 and #2 previously approved; correction to CO#. CO #3 extends days by 28 due to weather, deducts \$13,434.33 from contingency fund for minor changes thus reducing contingency to \$226,003.70.
 - c) **Staples (new):** This purchase in the amount of \$189,431.59 provides furnishings for the Southern Oaks Health and Wellness Center.
 - d) **Regional Food Bank of Oklahoma, Inc. (new):** The OCCHD Board of Health previously granted a waiver to bid for operation of the Mobile Market. This agreement provides for food, a weight charge, and fuel and driver reimbursement to the vendor. This agreement covers the months of May and June 2018 at no more than \$15,000.00. A renewal will be forthcoming for FY19.
 - e) **Tulsa Health Department (new):** This is a cost sharing agreement to upgrade the ESSENCE syndromic surveillance software license (\$30,000.00) for both agencies and purchase of a Poison Control Center data source (\$5,000.00). OCCHD will make the purchases with THD reimbursing OCCHD an equal share. THD will also pay the agency for any IT assistance they may require. The purchase of the software upgrade and data source is a sole source acquisition as The Johns Hopkins University of Applied Physics Lab is the only vendor of these products and information.
- X. Discussion and Action, if any, regarding BKD Consulting Contract (Bob Jamison)

XI. Discussion and Action, if any, regarding Tier 1B Grant (Myron Coleman)

XII. Director's Report (Executive Director, Gary Cox)

- a) Finance Transition
- b) Joint Council on Public Health Update
- c) Bloomberg Update
- d) Strategic Plan Quarterly Progress Report
- e) FIMR Program Evaluation Summary/Update
- f) Monthly Activity

XIII. Chairman's Report (Board Chairman, Dr. Gary Raskob)

- a) Articles of Interest

XIV. New Business

XV. Proposed Executive Session

Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications to discuss pending department litigation, investigation, claim, or action; pursuant to 25 O.S. § 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer, the Executive Director, and pursuant to 25 O.S. § 307 (B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

Possible action taken as a result of Executive Session

XVI. Adjourn until June 6, 2018