



## Board of Health Regular Meeting December Meeting Agenda

NE Regional Health & Wellness Campus | 2600 NE 63rd Street, Oklahoma City, OK 73111

Date: December 12, 2019 | Time: 12:00 pm

- I. Call to Order and Welcome (Board Chairman, Dr. Gary Raskob)
- II. Approval of Minutes for October 1, 2019 Special Meeting (Board Chairman, Dr. Gary Raskob)
- III. Discussion and Action, if any, Regarding Rescheduling or Cancelling January 9, February 13, and April 9, 2020 Regular Board of Health Meetings (Board Chairman, Dr. Gary Raskob)
- IV. Discussion and Action, if any, Regarding Certificate and Order to County Clerk and County Treasurer (Bob Jamison)
  - a) RES 2020-003 Certificate and Municipal Order to the County Clerk and County Treasurer
- V. Discussion and Action, if any, Regarding Review of Board of Health Policy (Myron Coleman)
  - a) Policy Number 1800-98 Volunteer Policy
- VI. Discussion and Action, if any, Regarding Consent Agenda (Finance Committee Chair, Erika Lucas)
  - a) **Mass Architects/Miller-Tippens Construction** (ratification) – Change Order #007 for design and construction of negative air flow reduces the contingency fund from \$137,651.45 to \$93,731.45 for Southern Oaks construction (Jamison)
  - b) **Mass Architects** – Agreement provides for signage design for Southern Oaks (Jamison)
  - c) **OUHSC** – Amendment increases the Tier 1B contract from \$93,472.00 to \$113,472.00 to support the final program evaluation report and video services. (McGough)
  - d) **VTA** (ratification) – Lease for main WIC location modified to add 2,330 sf of additional space. Monthly rental increased from \$2,028.13 per month to \$6,014.24 beginning November 1, 2019. (Maytubby/McGough)
- VII. Discussion and Action, if any, Regarding Nominating Committee Slate of Officers for FY 2020-2021 (Nominating Committee Chair, Dr. Courtney Gray)
- VIII. Financial Report (Finance Officer, Rebecca Rhodes)
- IX. Discussion and Action, if any, Regarding FY19 Financial Audit Report (Finance Committee Chair Erica Lucas)
- X. Director's Report (Interim Executive Director, Bob Jamison)  
Discussion and Possible Action:
  - a) Sequoyah/Oakridge Elementary School Update
  - b) Monthly Program Activity
- XI. Chairman's Report (Board Chairman, Dr. Gary Raskob)  
Discussion and Possible Action:
  - a) Search Process for Executive Director
- XII. New Business



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XIII. Proposed Executive Session

Proposed Executive Session pursuant to 25 O.S. § 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Executive Director.

Proposed Executive Session pursuant to 25 O.S. § 307(B)(4) for confidential communications to discuss pending department litigation, investigation, claim, or action; pursuant to 25 O.S. § 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

Possible action taken as a result of Executive Session

XIV. Adjourn until January 9, 2020



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