



OKLAHOMA CITY-COUNTY BOARD OF HEALTH FINANCE COMMITTEE Regular Meeting Agenda

NE Regional Health & Wellness Campus | 2600 NE 63rd Street, Oklahoma City, OK 73111

Join via ZOOM: <https://zoom.us/j/97725039343?pwd=QlBJMGVlUkdSRStOU2NYcU1nZz09>

Meeting ID: 977 2503 9343 Password: 567529

Date: June 11, 2020 | **Time:** 11:30am

ALL MEMBERS ATTENDING THE MEETING BY VIDEOCONFERENCE

1. Call to Order and Welcome (Finance Chair, Erika Lucas)
2. Approval of Minutes of the May 14, 2020 Regular Meeting (Finance Chair, Erika Lucas)
3. Discussion and Action, if any, Regarding Financial Report (Interim Finance Officer, Marie New and Chief of Emergency Preparedness, Blaine Bolding)
 - a. Letter to Secretary of Health and Mental Health, Jerome Loughridge
 - b. OSDH funding for OKCPS
 - c. Proposed Contact Tracing Project
4. Discussion and Action, if any, Regarding Budget Report and Requested Amendment (Interim Finance Officer, Marie New)
5. Contract Identification Update (Chief Legal Counsel, Myron Coleman)
6. Contracts Approved by Management (Interim Finance Officer, Marie New)
7. Discussion and Action, if any, Regarding Contracts for Consideration and Approval (Interim Finance Officer, Marie New)
 - a) St. Luke's United Methodist Church (Amendment/Ratification). Contractor is currently operating the Mobile Market. Due to high demand in food desert during COVID-19 response, the original contract amount of \$20,000.00 has been expended. An increase of \$25,000.00 is requested to meet demand through June 30, 2020. (Knighten)
 - b) Delta Dental of Oklahoma (Amendment): Amendment to extend lease for three months, July through September, for TSET Health Living Program staff at the Santa Fe North building. Preparation of the new Sequoyah office space has been delayed by COVID-19. The total three-month expenditure is \$8,164.62 (Maytubby)



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- c) G&N Realty (renewal/non-competitive): FY21 lease agreement for warehouse space located at 36 NE 47th Street at the rental rate of \$4,500.00 monthly / \$54,000.00 annually. (Maytubby)

 - d) SourceOne Management Services (renewal of competitive bid): Year 3 of a 5-year contract awarded through OCCHD Bid 19-04 for janitorial services at four locations at the monthly rate of \$5,050.00. (Gogets)

 - e) Mathis-Quadrum (renewal/non-competitive): Lease for WIC space located at 262 Quadrum Drive, Oklahoma City, for FY21 in the monthly amount of \$1,500.00 / \$18,000.00 per year. (Maytubby)

 - f) JEAS Partnership (renewal/non-competitive): Lease for WIC space located at 36 W. Memorial Road, Suite B9, from July 1, 2020 – June 30, 2021 in the monthly amount of \$1,875.00 per month / \$22,500.00 per year. (Maytubby)
8. Adjourn until Thursday, August 13, 2020



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