



## OKLAHOMA CITY-COUNTY BOARD OF HEALTH FINANCE COMMITTEE Rescheduled Regular Meeting Agenda

NE Regional Health & Wellness Campus | 2600 NE 63rd Street, Oklahoma City, OK 73111

**Date:** June 13, 2018 | **Time:** 11:30 am

1. Review Minutes of the May 2, 2018 meeting
2. Discussion and Action, if any, regarding Surplus IT Property Disposal (Jack Nichols/Phil Maytubby)
3. Routine Business: Financial Report (Bob Jamison)
4. Discussion and Action, if any, regarding FY 2019 Temporary Appropriations (Bob Jamison)
5. Discussion and Action, if any, regarding FY 2019 Budget Proposal (Bob Jamison)
6. Discussion and Action, if any, regarding Contracts: (Finance Committee Chair, Erika Lucas)
  - a) **Delta Dental of Oklahoma (renewal):** A lease agreement for TSET office space located in the Santa Fe North Building at 6 NE 63<sup>rd</sup> Street, Suite 150, from July 1, 2018 through June 30, 2019 in the monthly amount of \$2,721.54 / \$32,658.48 per year. (Welch/Maytubby)
  - b) **G & N Realty Co., LLC (renewal):** This lease of warehouse space located at 36 NE 47<sup>th</sup> Street from July 1, 2018 through June 30, 2019 in the annual amount of \$54,000.00. (Maytubby)
  - c) **Hilltop Village, LLC (renewal):** Lease for the WIC clinic located at 1104 S. Air Depot, Site 10, Midwest City. This space leases at \$1,000.00 per month/ \$12, 000.00 annually from July 1, 2018 through June 30, 2019. (McGough/Maytubby)
  - d) **VTA Oklahoma City, LLC (renewal):** Lease is for the WIC main clinic at 2401 NW 23<sup>rd</sup> Street, Suite G (Shepherd Mall). This space leases at \$2,028.13 per month/\$24,337.56 per year from July 1, 2018 through June 30, 2019. (McGough/Maytubby)
  - e) **DMG2 LLC (renewals):** This includes leases for four clinic spaces in the E-Star Medical Building. These are short-term renewals for the months of July, August, and September (if needed). Notice was provided to landlord that clinics will move into the Southern Oaks location upon construction completion. (McGough/Maytubby)
  - f) **JEAS Partnership (renewal):** Lease for WIC space located at 36 W. Memorial Road, Suite B9, from July 1, 2018 – June 30, 2019 in the monthly amount of \$1,875.00 per month / \$22,500.00 per year. (McGough/Maytubby)
  - g) **Mathis Quadrum (renewal):** Lease for WIC space located at 210 Quadrum Drive, Suite A-210, Oklahoma City, from July 1, 2018 – June 30, 2019 in the monthly amount of \$2,475.00 / \$29,700.00 per year. (McGough/Maytubby)
  - h) **RS Partners, LLC (renewal):** Lease provides office space located at 4900 Richmond Square for Children First and Consumer Protection. The cost will be \$8,587.50 per month/\$103,050.00 for FY19. (Maytubby)
  - i) **PBR Properties, LLC (renewal):** Lease for WIC office space located at 1501/1503 N. Meridian, Oklahoma City, from July 1, 2018 – June 30, 2019 in the monthly amount of \$1,888.83 / \$22,665.96 per year. (McGough/Maytubby)
  - j) **Sunbeam Family Services (renewal/waive competition):** This professional services contract provides for employee counseling through the Employee Assistance Program and employee/supervisory training at \$90.00 per hour not to exceed \$12,000.00 for FY19. (Gogets)
  - k) **Legal Aid Services of Oklahoma (renewal/waive competition):** Professional contract provides legal services to OCCHD clients to assist with overcoming obstacles to obtaining and maintaining good health. The monthly amount is \$4,167.00 / \$50,004.00 annually for FY19. (Gogets/Coleman)
  - l) **Jarhead Media, LLC (renewal/waive competition):** The contractor will provide marketing services related to OCCHD and Wellness Now including website and intranet development, social media, infographics, graphic design support as needed. The monthly fee is \$4,500.00, not to exceed \$54,000.00 for FY19. (Shawnee)

- m) **Called Up Strategies, LLC (renewal/waive competition):** The contractor will provide epidemiological support with numerous ongoing and vital OCCHD projects. The hourly consulting fee is \$63.00, not to exceed \$132,000.00 for FY19. (Maytubby)
- n) **Tango Public Relations (renewal/waive competition):** The contractor will furnish consulting services and advice related to development of business relationships to advance Wellness Now and OCCHD sponsored health initiatives. The monthly consulting fee is \$2,500.00, not to exceed \$30,000.00 for FY19. (Shawnee)
- o) **Red Rock Community Pharmacy and Hope Pharmacy (renewal/waive competition):** Contract provides pharmaceuticals for CVD/My Heart Program participants. Prescriptions are filled at cost plus a dispensing fee of \$4.02 per prescription. The total funding for both pharmacies for FY19 is \$54,000.00. (Welch)
- p) **Regional Food Bank of Oklahoma, Inc. (renewal/waive competition):** The OCCHD Board of Health previously granted a waiver to bid for operation of the Mobile Market. This agreement provides for food, a weight charge, and fuel and driver reimbursement to the vendor. This agreement covers FY19 at no more than \$90,000.00. (Welch)
- q) **D-DENT (renewal/waive competition):** The contractor provides oral health care services for the elderly and invoices OCCHD up to \$50,000.00 for FY19. (Jamison)
- r) **Richard M. Healy, III (renewal/waive competition):** Provides for professional legal services and advice as requested including legal representation in lawsuits filed against or on behalf of OCCHD at the rate of \$125.00 per hour, not to exceed \$50,000.00 for FY19. (Gogets/Coleman)
- s) **Fried, Kilpatrick, Guinn, LLC (renewal/waive competition):** The contractor provides legislative updates involving public health as well as consultation, guidance, education, and other public/community relations assistance under the direction of Tammie Kilpatrick at the monthly rate of \$4,000.00, not to exceed \$48,000.00 for FY19. (Jamison)
- t) **Health Alliance for the Uninsured (HAU) (renewal/waive competition):** Contract provides direct support for HAU in the development and implementation of the Oklahoma County Community Health Network and access to care for the uninsured. The maximum FY19 amount for these services is \$50,000.00. (Jamison/Welch)
- u) **Leadership Culture (renewal/waive competition):** The consultant provides services and advice related to development of faith-based relationships to advance health awareness and initiatives related to Wellness Now and OCCHD sponsored public health initiatives at the rate of \$4,200.00 per month, not to exceed \$50,400.00 for FY19. (Welch)
- v) **Oklahoma State Department of Health (renewal/waive competition):** The OSDH Acute Disease Services provides medical consultation and recommendation for OCCHD TB clients. The total FY19 amount for this contract is a maximum of \$50,004.00. (McGough)
- w) **Outwest Services, Inc. (renewal/waive competition):** Provides security services including monitoring system, identifying and resolving security issues, training staff, technical assistance, and confidential crime investigation at the cost of \$80.00 per hour, not to exceed \$48,000.00 for FY19. (Gogets)
- x) **AEP Resources, LLC (renewal/waive competition):** Contract provides consultant work for re-accreditation, Joint Commission on Public Health, and grant projects. The hourly amount paid is \$85.00, not to exceed \$50,000.00 for FY19. (Jamison)

7. Adjourn until Wednesday, August 1, 2018